



ILLAWARRA ACADEMY OF SPORT POSITION DESCRIPTION: SQUAD COACH

MAJOR DUTIES

1. ***Perform coaching duties and assist the Head Coach/ Coordinator with the implementation of a high performance coaching and skill development program for Academy scholarship holders***
 - ◆ The coach will assist with the planning and organisation of the program in conjunction with the program staff. Liaison with the Academy over the implementation of the program is the responsibility of the head coach/ coordinator.
 - ◆ Negotiate and determine with the head coach/ coordinator the relationship between the coaching group and duties required from each coach. The coach's primary role is to attend coaching sessions and provide coaching instruction, with some organisational duties also required.
 - ◆ Supervise and assist any apprentice coaching staff within the program.
2. ***Promote the Academy program and scholarship holders to achieve excellence***
 - ◆ The coach must be cognizant of the objectives of the Academy and assist to enforce the standards expected of the athletes.
3. ***Ensure Academy sponsors are well promoted and recognised. Attend certain functions on behalf of your sport***
 - ◆ Sponsors, both corporate and government are essential to the Academy's existence and the coach should ensure sponsors are promoted by athletes and staff to the highest levels possible at all Academy activities. This may require attendance at certain functions throughout the year.
4. ***Liaise with the Program Manager and Head coach / Coordinator over administrative and organisational duties***
 - ◆ The Academy provides administrative support to the programs and coaches are expected to support the key procedures and operations of the Academy administration, including application of effective and cost efficient procedures, forward planning of sport programs, and effective and timely organisation of events and sessions.
5. ***Accompany the squad on tours, including overseas or interstate travel***
 - ◆ Tours are an effective part of the development program and it is expected that when requested to, the coach will assist the head coach/ coordinator and Program Manager in the organisation of tours by providing sporting contacts and assisting in tour planning.
6. ***Report to the Program Manager and head coach/ coordinator on developments within your sport and advise on recommended changes to the Academy program***

- ◆ The coach should keep the Academy informed of developments in their sport and is encouraged to interact with the coaching staff to suggest changes to the program to keep the Academy up to date on relevant coaching and development initiatives.

7. Ensure Academy policies are implemented to full effect and where appropriate provide input to Academy on the function of policy

- ◆ The coach should be aware of and support Academy policies. Policies are in place to manage potential risk arising from matters concerning fairness and equity, legal issues, financial impacts, and political issues.
- ◆ The coach is entitled to provide input and advice to the Academy on policy related issues and this involvement is encouraged.

LIMIT OF AUTHORITY

As per the guidelines for all Academy program staff the coach requires authority from the Executive Director prior to:

- i) Committing the Academy to expenditure
- ii) Reproducing the IAS logo or name
- iii) Approaching current or prospective sponsors, or service providers
- iv) Act in his/ her official capacity in activities outside of Academy
- v) Order equipment, uniforms or merchandise
- vi) Give approval for non-Academy personnel to represent the IAS in aspects such as fundraising, attendance at meetings, etc.

PAYMENT

A small honorarium is paid to cover expenses. The amount varies depending upon:

- i) qualifications; ii) length of time with Academy; and iii) nature of the program

COACHING PROFILE

- ◆ The coach should be committed to the development of junior athletes and have a strong belief in the application of elite coaching activities in relation to individual development.
- ◆ The coach will hold at the minimum, a level one coaching accreditation certificate from their sport.
- ◆ The coach will have a strong coaching background and should display the desire to progress as a coach within their sport

The Academy utilises a range of specialist experts in areas such as fitness testing, sprint training, sport psychology, sports medicine, nutrition, and drug education. It is expected that the coach will have an awareness of the role these aspects play in elite development and the coach will be required to participate in these sessions with the squad.

KEY RELATIONSHIPS WITHIN SPORTS PROGRAMS

- Coordinator/ Head Coach
- Coach
- Manager
- Apprentice Coach
- Academy Program Manager
- Officials and Support Staff
- Athletes